

Afterschool Site Coordinator Grant Orientation

Department of Workforce Services (DWS)
Office of Child Care (OCC)



1

Contact Information

Specific Questions:

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OCC Program Specialist
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General Questions:

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2

Utah Office of Child Care & Afterschool

Our mission is to facilitate *quality, sustainable afterschool programs* across the state of Utah that are:

- Safe
- Age-Appropriate
- Accessible
- Affordable



3

Youth Participation in Afterschool Programs

Elementary-Age Programs

Teen Programs

- **18,236 elementary-age youth*** participated in afterschool programs funded by the following DWS OCC grants:

- ASPIRE Kids Grant
- Kindergarten Match Partnership Grant
- CCDF Match Partnership I & II Grants
- Intergeneration Poverty Enhancement Grant

- **12,334 teens*** participated in afterschool programs funded by the following DWS OCC grants:

- Safe Passages 2012
- Safe Passages 2013
- High School Youth Support
- STEMLink Afterschool

*Source: DWS OCC Afterschool Grants FY15 Annual Report Data

4



**Child Care
Development Fund
(CCDF)**

Competitive Grant Funding Sources



**Temporary Assistance
for Needy Families
(TANF)**

- Increase number and percentage of low-income children in **high-quality** care settings (birth-13)
- Improve **availability** of care
- **Funding** for the development, establishment, expansion, operation specifically related to child care
- **Parental Choice & Involvement**
"Empower working parents to make their own decisions regarding the child care that best suits their family's needs."
– Federal CCDF Regulations

5

- Reducing the dependency of needy parents by promoting job preparation, work and marriage
 - Prevention Focus
- "Programs who provide structured, productive activities for youth during out-of-school time prevent high-risk behavior that can lead to out-of-wedlock pregnancies." - The Finance Project

Office of Child Care Webpage

<http://jobs.utah.gov/occ>



6

SCOPE OF WORK PROGRAM REQUIREMENTS

7

Allowable Costs & Expenses

- Materials (electronic purchases not approved in original grant proposal over \$100 require DWS pre-approval)
- Training
- Travel (out-of-state travel requires pre-approval)
- Personnel
- Administrative Costs
- Consultant Fees

8

Unallowable Costs & Expenses

- Capital expenses (single item purchase of over \$5,000)
- Stipends or payment for participation
- Space costs
- Used equipment and supplies
- Purchase of motor vehicles
- Supplanting
- School day activities, credit recovery, curriculum development or any other school required activities

9

Scope of Work

- Prevention & Education Components
- Parent or Guardian Involvement
- Background Checks
- Computer Use
- Training
 - All **staff working 10 hours and over a week**, must receive a minimum of **20 hours of professional development**
- Technical Assistance
- Program Quality
- Quality Tool Self-Assessment
- Registration with Utah Afterschool Network website (Grant Administrator & Site Coordinator): <http://www.utahafterschool.org/>
- Program registration with local [Care About Childcare \(CAC\)](#) agency (if serving youth K-8th grade)

10

Care About Childcare Agency Contact Information

CAC @ Utah State University
Box Elder, Cache, Rich
Community Line: 435-797-1552
Toll Free: 800-670-1552
Email: childcare.help@usu.edu

CAC @ Weber State University
Davis, Morgan, Weber
Local Line: 801-626-7837
Toll Free: 888-970-0101
Email: bmontgomery@weber.edu

CAC @ Children's Service Society
Salt Lake, Tooele
Resource & Data Coordinator: 801-326-4374
CAC Main Line Toll Free: 866-438-4847
Email: sarah@cssutah.org

CAC @ Utah Valley University
Juab, Summit, Utah, Wasatch
Main Line: 801-863-8589
Toll Free: 800-952-8220
Email: childcare@uvu.edu

CAC @ Utah State University Eastern
Carbon, Daggett, Duchesne, Emery, Grand, San Juan, Uintah
Local: 435-613-5619
Toll Free: 888-637-4786
Email: cac.eastern@usu.edu

CAC @ Five County Association of Governments
Beaver, Garfield, Iron, Kane, Millard, Piute, Sanpete, Sevier, Washington, Wayne
Training Information: 800-543-7527
Child Care Referrals: 800-543-7527
Email: carrie@childcarehelp.org

11

DWS OCC Scope of Work - Program Requirements

AQI	SAQI	CCDF MP I & II	Kindergarten Match	Safe Passages 2013	High School Youth Support
10 hours per week of regular programming	15 hours per week of regular programming	10 hours per week of regular programming	10 hours per week of regular programming	10 hours per week of regular programming	10 hours per week of regular programming
32 weeks per year of program operation	36 weeks per year of program operation	32 weeks per year of program operation	32 weeks per year of program operation	32 weeks per year of program operation	30 weeks per year of program operation
Minimum youth attending on daily basis (ADA) based on grant proposal	Minimum children attending on daily basis (ADA) based on grant proposal	Minimum of 15 youth attending daily (ADA)	Minimum of 15 youth attending daily (ADA)	Minimum of 15 youth attending daily (ADA)	Minimum of 20 youth attending daily (ADA)
Academic and Enrichment Balance	Academic and Enrichment Balance	Academic and Enrichment Balance	Academic and Enrichment Balance	Academic and Enrichment Balance	Minimum of 30% Academic Assistance, no more 70%
Sliding Fee Scale	Child Care Subsidy	Sliding Fee Scale	Sliding Fee Scale	Sliding Fee Scale	Sliding Fee Scale

Prevention & Education Components

AQI	CCDF MP	K-Match	S.P. 2013	HS Youth Support
Must utilize 2 Prevention & Education Components	Must utilize 3 Prevention & Education Components	Must utilize 3 Prevention & Education Components	Must utilize 3 Prevention & Education Components	Must utilize 2 Prevention & Education Components

13

Reporting Requirements

Plan for Improvement

Due: Friday, October 30th

Mid-Year Report

Due: Friday, December 18th

Quality Tool

Due: Friday, March 4th

Annual Report

Due: Friday, May 27th

Additional reports required for CCDF MP I, Kindergarten MP, Safe Passages 2013 and High School Youth Support Grants

14



Join 1 million Americans and 7,500+ communities nationwide in celebrating the afterschool programs that keep our kids safe, inspire them to learn, and help working families.

National Day: October 22nd

Register your program event **before the National Day** with the

National Afterschool Alliance

<http://www.afterschoolalliance.org/loa.cfm>

15

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16